



## UNIVERSITY OF TORONTO FACULTY OF MEDICINE

Faculty Council of the Faculty of Medicine  
Minutes of the February 27, 2012 meeting  
4:00 p.m. – 6:00 p.m.  
MSB 2317

- Members Present:** K. Pritzker (Speaker), A. Gotlieb, M. Hanson, J. Rosenfield, S. Spadafora, I. Witterick, C. Woodland, R. Reithmeier, P. Hamel, A. Giacca, A. Buchan, A. Taher, C. Turenko, F. Miller, D. Anastakis, C. Whiteside, A. Shachak, I. Darwish, G. Fantus, H. Fung, C. Boimer, A. Martin, C. Deber, I. Brasg, H. Carnahan, Louise Lemieux-Charles, M. Ratcliffe, N. Clarizia, B. Scarth, D. McKnight, B. Coke, L. de Nil
- Regrets:** S. Verma, R. Hegele, K. Berg, S. Mahant,
- Guests:** A. Meletopoulos, T. Coomber (Recorder)
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### Call to Order

The Speaker called the meeting to order and noted that there was a quorum.

#### 1. Minutes of the previous meeting of Faculty Council – November 21, 2011

The minutes of the meeting of November 21, 2011 had been previously circulated. They were approved on a motion from R. Reithmeier and seconded by C. Woodland.

#### 2. Report from the Speaker

The Speaker noted that the schedule for the 2012-2013 academic would see the Faculty Council governance cycles moved a week or two earlier to better align with the Governing Council governance cycle. He noted that this will impact the Standing Committees' schedule and noted that care should be taken to ensure that items come forward in a timely fashion.

#### 3. Reports from the Dean's Office

##### 3.1 Report from the Dean's Office

Dean Whiteside indicated that the affiliation agreements with the fully affiliated hospitals were completed by the end of December and that the remaining agreements were progressing. She noted that 3 of the former community affiliates have since become associate members of the Toronto Academic Health Sciences Network. This status places them between community affiliates and fully affiliated hospitals.

The development of the implementation plan for the Strategic Plan is ongoing and it will be presented to the Standing Committees in the coming weeks and will be presented to a special meeting of Faculty Council which will be called for the end of April. The other item that will be part of this special governance cycle is the Research Strategic Plan currently being developed by Dr. Alison Buchan.

### 3.2 Vice-Dean, Research & International Relations

Dr. Buchan noted that the Research Strategic Plan will likely be finalized tomorrow and go out to the Standing Committee shortly. She characterized the Plan as being “high level” and indicated that it will contain a number of new key performance indicators. The next project from her office will be the International Relations Strategic Plan which will be developed starting next month. She asked all members present to contact her office with their international contacts and collaborations as these are currently not well known. Finally, she noted that the Canada Research Chairs are under renewal. She indicated that some tier two Chairs are completing and she is hoping that there will be an open competition for these vacant Chairs.

### 3.3 Vice-Deans, Education

Dr. Rosenfield noted that the UME office has been very busy in the last month preparing for the accreditation site visit from May 13-16. The submission of the accreditation database, self-study report, and supporting materials was completed last week, with over 300 lb of documents being sent to the survey team members. The five surveyors who will attend during the official site visit were identified as: Dr. Thomas Feasby, Dean of Medicine, University of Calgary; Dr. Donald McKay, Associate Dean UGME, Memorial University of Newfoundland; Dr. Dianne Delva, Dalhousie University; Dr. Warren Newton, Executive Associate Dean for Medical Education, University of North Carolina; and Dr. Susan Andrew, University of Alberta.

Dr. Rosenfield also noted that a faculty development retreat was held for all course directors and covered topics such as student assessment and curriculum integration. Over the next two months, both the Preclerkship and Clerkship Committees are holding special meetings to orient the course directors to the nature of the survey visit.

Dr. Spadafora indicated that PGME has received the results of the “A” Standards Review which was held on November 7-8, 2011. The report was very favorable but he noted that there were areas cited for improvement which will be worked on in advance of the PGME site survey which occurs 11 months following the UME site survey. PGME has been asked to participate in an accreditation pilot program where not all of the programs would be reviewed. The Chairs and Program Directors are being asked regarding interest in potentially participating in this program. Dr. Spadafora noted that PGME is completing the 3-year internal review cycle and that he and Dr. Glen Bandiera will be meeting with all Department Chairs to review the strengths and weaknesses identified in the process.

Dr. Spadafora noted that PGME has been coordinating with UME in a number of areas including participating in the upcoming admissions fairs and the implementation of the evaluation of clerks by residents

Dr. Spadafora also spoke to the areas of Graduate Affairs and CEPD. He noted that Graduate Affairs continues to work with departments on graduate expansion funding program phase III. Departments are being encouraged to follow through on their targets established in the fall and our office continues to follow up on potential funding for expanding graduate enrolment. He indicated that The Office of Continuing Education and Professional development will undergo accreditation in March 2013.

Dr. Spadafora noted that the EduDeans continue to participate in the Physician-Scientist Training Taskforce which is currently engaged in deliberations on potential research training pathways that would be available to medical trainees across the lifecycle of the learner. The annual education achievement celebration will take place on Tuesday, April 30th, in Hart House.

## 4. New Business

### 4.1 Agenda Committee

The Speaker proposed the following motion:

*“THAT the Faculty of Medicine Faculty Council By-Laws and Constitution be approved as submitted”*

The motion was seconded by Dr. George Fantus.

The Speaker noted that the changes were pre-circulated and asked if there was any discussion. He noted that this is the first round of changes to these documents and there will be subsequent changes coming forward at a future Council meeting.

The motion was called to vote and was approved.

#### 4.2 Education, Research and CEPD Committees

Dr. Ian Witterick proposed the following motion, noting that there was an inconsistency in the length of time required for declaring a conflict of interest identified by the Education Committee which has been rectified in the current document:

*“THAT the Continuing Education and Professional Development Commercial Sponsorship Policy be approved as submitted”*

The motion was seconded by Dr. David McKnight.

The Speaker asked Dr. Dimitri Anastakis to speak to the item.

Dr. Anastakis indicated that this policy replaces a preexisting policy which had been set up to ensure that any CEPD program is free of commercial influences. This policy provides the guidelines on how the CEPD office should interact with the private sector. He noted that this policy aligns with the requirements of the Royal College of Physicians and Surgeons and the College of Family Physicians of Canada. He also noted that having such a policy is a requirement of accreditation.

The motion was called to vote and was approved.

#### 5. Faculty Council Forum

Dr. Reinhart Reithmeier presented a Faculty Council forum on the Proposed Changes to the Open Suite of Programs and Peer Review in the CIHR Design Discussion Document.

Dr. Reithmeier’s presentation (and the entirety of this meeting) were streamed via live webcast and will be available for later viewing on the Faculty of Medicine website within the Faculty Council section.

#### 6. Adjournment.

The meeting was adjourned at 5:45pm