

Rules for the Conduct of OSCE Examinations

1. Candidates must arrive at the examination site at least twenty minutes before the commencement of the examination.
2. If a candidate arrives after the commencement of the examination, it will be at the discretion of the Chief Presiding Officer whether she/he will be allowed to participate in the examination and whether she/he will be allowed additional time beyond the announced conclusion of the examination.
3. Candidates must present with appropriate picture identification, lab coat, stethoscope, watch with a second hand, clipboard, blank sheets of paper, pens and pencils. Failure to do so may prevent the candidate from sitting the examination.
4. All extraneous items not explicitly approved as allowable aids for the examination, shall be placed in a designated secure storage area under the supervision of the invigilators.
5. Each candidate will proceed through the sequence of stations as assigned by the Chief Presiding Officer.
6. Candidates are responsible for ensuring that all information is written legibly.
7. Where standardized patients are used in the course of an examination the candidate will extend the same respect and professional courtesy as that which is appropriate for any clinical interaction.
8. No candidate shall discuss any part of the examination with another for the duration of the exam period. The administration period of the examination includes all sessions of the examination which are conducted for separate groups of candidates that may occur on separate days. Candidates found to be violating this prohibition are liable for penalties under the University's Code of Behaviour on Academic Matters, including loss of academic credit or expulsion.
9. A candidate shall not otherwise engage in behaviour that is disruptive to the examination process. Characterization of behaviour as disruptive and expulsion of a disruptive candidate from the examination site will be at the discretion of the Chief Presiding Officer.
10. If a candidate feels that her/his performance has been compromised as a result of an irregularity in the conduct of the examination she/he must report the irregularity to the Chief Presiding Officer prior to leaving the examination site.
11. No portion of the examination shall be retained by a candidate after the conclusion of the examination except where explicitly authorized by the Chief Presiding Officer.

THE UNIVERSITY IS NOT RESPONSIBLE FOR PERSONAL PROPERTY LEFT IN EXAMINATION ROOMS