



UNIVERSITY OF TORONTO FACULTY OF MEDICINE

Faculty Council of the Faculty of Medicine
Minutes of the February 10, 2014 meeting
4:00 p.m. – 6:00 p.m.
Red Room, Donnelly Centre

Members Present: L. De Nil (Speaker), P. Poldre, S. Brister, R. Cockerill, P. Hamel, D. Templeton, J. Carlyle, A. Cochrane, G. O'Leary, C. Streutker, F. Meffe, A. Giacca, A. Jakubowski, S. Verma, S. Langlands, A. Buchan, S. Spadafora, D. Anastakis, T. Young, J. C. Zúñiga-Pflücker, J. Nodwell, M. Connell, T. Coomber, J. MacDougald, J. Hall, S. Huynh, R. Vanner, M. Zyweil, S. Degraff, D. Salonen, R. Hegile, D. McKnight, M. Hanson, G. Bandiera, H. Lipshitz, T. Neff, A. Gotlieb, T. Justince, H. Jo, C. X. Cheng, M. Giuliani

Call to Order

The Speaker called the meeting to order and noted that there was a quorum.

1. Minutes of the previous meeting of Faculty Council – October 21 , 2013

The minutes of the meeting of October 21, 2013 had been previously circulated. They were approved on a motion from S. Verma and seconded by G. Bandiera. There was no business arising.

2. Report from the Speaker

Dr. De Nil noted that the University requires each Division to appoint an Investigating Officer and a Hearing Officer to administer the Non-Academic Code of Student Conduct. In the Faculty of Medicine, Non-Academic Code of Student Conduct is rarely used as professionalism is an academic criterion of all of our programs (for graduate students the Non-Academic Code of Student Conduct is administered by SGS) and so breaches of professionalism are dealt with through the Boards of Examiners. The Faculty has made the following appointments to comply with University policy:

Hearing Officer – Professor Michael J. Wiley, Division of Anatomy, Department of Surgery
Investigating Officer – Professor Blake Papsin, Department of Otolaryngology – Head & Neck Surgery

Dr. Wiley is the past Chair of the UME Board of Examiners and Dr. Papsin is the current Chair of the UME Board of Examiners. These appointments fit well with their knowledge and experience in serving the UME Board of Examiners.

Moving forward, Council may wish to consider a By-law change which would tie the roles of Hearing and Investigating Officer to the past and current Chair of the BOE such that these appointments become automatic as the Chair turns over.

Dr. De Nil also noted that, as per the Faculty Council By-Laws, the Executive Committee received and reviewed External Reviews for Family and Community Medicine, Obstetrics and Gynaecology, and the Medical Radiation Sciences Degree Program on behalf of Council. The reports received include the report of the external reviewers, the Chair's response, and the Dean's response.

3. Reports from the Dean's Office

3.1 Report from the Dean's Office

Deputy Dean Sarita Verma spoke on behalf of Dean Whiteside who was not able to attend the meeting. Deputy Dean Verma noted that not only are the departmental external reviews ongoing but that the external review process has also been adopted to look at EDUs and decanal reappointments.

The Faculty is in the midst of a major fundraising campaign and Deputy Dean Verma indicated that Dean Whiteside would likely present a thorough update at a future meeting.

There will be a strategic planning retreat on April 2 to coincide with the midpoint of the Strategic Plan. President Gertler will be attending the retreat to present his vision for the future of health sciences at the University.

The new Associate Dean, Medical Education (Regional) was announced in MedEmail and will be integrated with the Vice President, Education at Trillium Health Partners to establish a senior academic and hospital link in Mississauga.

Deputy Dean Verma noted that former Dean of Medicine, Brian Holmes, passed away two weeks ago and the flags on campus will be at half mast tomorrow.

3.2 Vice-Dean, Research & International Relations

Vice Dean Alison Buchan indicated that CIHR transition is being managed to create the least impact on the Faculty. The results of the final open grant competition which took place in September came out two weeks ago. The results are good for U of T, St. George Campus with a success rate of 28% compared to an overall success rate of 19%. There were 2527 total grants received by CIHR which was an increase of 10% from the annual average. The minimum cut for those who received a grant was 27% and such cuts to finding are expected to continue to get worse in the short term. As there is no September competition this year, bridge funding has been granted to cover the gap until the new open grant process. Over 3000 applications have been received for this competition (a 30% increase). In previous years registrations were received and withdrawn but Dr. Buchan does not expect this to be the case this year due to the lack of alternative funding. Dr. Buchan encourages all researchers to apply as there is no penalty. Successful applications receive 7 years of finding and unsuccessful applications can then be put into the next transition round.

3.3 Vice-Deans, Education

Dr. Sal Spadafora presented the report that is included beginning on page 7 of these minutes.

4. Standing Committee Annual Reports

6.1 BScPA Board of Examiners

Dr. Ronn Goldberg was not able to attend but provided the following report which was read by the Speaker:

The Physician Assistant Professional Degree Program Board of Examiners reviews cases of students in academic difficulty and determines the appropriate course of action, which may include promotion, remediation, failure, suspension and dismissal.

The Board of Examiners has met 5 times since the February 2013 report to Council and served primarily as an advisory body during that time. The Program asked the Board to provide guidance on student cases not being brought forward for official review and provided the Board updates on past student cases and changes to policy. The Board approves all student grades at the conclusion of each semester.

Only one student was brought forward with a request to the Board to take specific action. This student was granted a modified program without a change in academic status.

6.2 Appeals Committee

Dr. Doug Templeton indicated that there have been no appeals in the last year. Dr. Templeton noted that, in his time on the Committee, appeals have continued to drop. He indicated that there was a slight upswing when the MRS program came online but that the decline has continued since. Dr. Templeton believes that the lack of appeals is due to the Faculty as a whole getting better at what they do in terms of remediating students.

Deputy Dean Verma thanked Dr. Templeton and the entire Appeals Committee and noted that their presence and knowledge is invaluable to the Faculty despite the lack of appeals.

5. New Business

5.1 Graduate Education Committee

5.1.1 Applied Clinical Pharmacology Master's Program

The following was moved by R. Cockerill and seconded by S. Spadafora:

“THAT the proposal to close the field of study, Clinical Pharmacology, and establish a new field of study, Applied Clinical Pharmacology, at the master's level of the Pharmacology program be approved as submitted.”

Dr. Peter McPherson indicated that the Department of Pharmacology has, at the master's and PhD levels, four fields of study: Clinical Pharmacology, Drug Metabolism / Toxicology, Neuropharmacology, and Drug Mechanisms / Signal Transduction & Regulation. This proposal would close the existing Clinical Pharmacology field at the master's level and replace it with Applied Clinical Pharmacology. Clinical Pharmacology will remain a field of study at the PhD level.

The current students and the applicant pool want a different type of program that is research based but doesn't have the narrow focus of thesis research. Students find it difficult to get a broad research experience with the current thesis program. The new structure would allow students to gain more knowledge on the various aspects of clinical pharmacology through a course-based program.

The new field of study would be a course based curriculum with a major research project and an optional clinical practicum. The major research project would be similarly modeled but more substantial than a fourth year project. Students will have the opportunity to move to the PhD program following the completion of the master's program but would not be permitted to transfer from the Applied Clinical Pharmacology program to the PhD program. The program anticipates 5-10 applicants in the first year with an eventual maximum of approximately 20.

The motion passed.

5.2 Education Committee

5.2.1 Two New UME Courses to Address Learning in Community Health and in Research

The following was moved by D. McKnight and seconded by A. Gotlieb:

“THAT the Proposal for Two New UME Courses to Address Learning in Community Health and in Research be approved as submitted”

Dr. Martin Schreiber indicated that the two new proposed courses will replace the current courses of DOCH-1 and DOCH-2. During UME accreditation a number of issues were identified with the DOCH courses. The courses were criticized for their excessive lecturing, poor alignment of content with exam, and their lack of usefulness in clerkship. Poor organization was flagged as a concern for both courses but particularly DOCH-2. DOCH-2 was also seen to have too many assignments.

The Faculty leadership responded to the feedback. Among the changes in DOCH-1 were the addition of Associate Course Directors, reduction and revision of lectures, revised course manual, the addition of online resources, and the addition of short answer questions to exams. Changes to DOCH-2 included the elimination of lectures, new research methods tutorials, streamlined assignments and greater flexibility in project choice. Despite the considerable efforts for improvement, significant concerns remained in student feedback.

The proposal to deal with the issues is the replacement of the DOCH courses with two new courses: Community, Population and Public Health (CPPH) and Health Sciences Research (HSR).

Dr. Fran Scott, Course Director for DOCH, and Co-Chair of the CPPH working group indicated that the working group looked at the teaching of CPPH in other institutions and the perspectives on the goals and objectives. The working group revised the key objectives and the enabling objectives. The UME Curriculum Committee approved, in principle, approximately 40 half days in pre-clerkship (compared to the current 70), a structure with tutorials but very few lectures, and a community based scholarly project beginning in first year and completed second year.

The new courses would begin in 2014-2015 with current first year students continuing into DOCH-2 with increased project choices. The Academies are already building on existing infrastructure in terms of tutors, markers, and space.

Dr. Eva Grunfeld, Co-Chair of the HSR Working Group, indicated that the mandate of the Health Science Research Course was that it was to be in line with UME program objective 6.1: "The medical graduate will be able to pose a research question, help develop a protocol, assist in carrying out the research, and disseminate the results. The medical graduate will demonstrate an understanding of ethics as it relates to medical research." The working group was allotted half of the current time given to DOCH which is approximately two hours per week over 2 years.

The primary consideration of the working group was a focus on student learning. They wanted to develop a capacity to integrate medical research in clinical practice and promote evidence-based medicine and quality patient care. They also wanted to develop an understanding of the translational pathway for all clinicians. They wanted to promote the concepts of both critical appraisal which applies to all pathways and human and animal research ethics.

The overarching objectives of the new course would be to have the student be able to demonstrate an understanding of the elements of the human translational pathway including knowledge translation. They would also be able to demonstrate knowledge of critical appraisal, research and analytical methods, knowledge of research ethics and the ability to generate specific elements in a part of the translational research pathway.

The pedagogical approach will have an overall framework with core content (outlined in the proposal) where the student picking their own area of focus. There will also be a practicum characterized by a personalized approach and tailored for each student.

Dr. Grunfeld asked that the motion be split such that each course be approved independently. The Chair asked the approval of the Mover, which was granted, and proposed the following motions:

"THAT the Proposal to establish a new UME Course, Health Science Research, be approved as submitted."

“THAT the Proposal to establish a new UME Course, Community, Population and Public Health, be approved as submitted.”

The motions passed.

5.2.2 Guidelines for Procedure - Faculty Of Medicine Appeals Committee

The following was moved by A. Gotlieb and seconded by S. Spadafora:

“THAT the Guidelines for Procedure - Faculty Of Medicine Appeals Committee be approved as submitted”

Dr. David McKnight noted that the document came to the Education Committee a year ago to be amended to bring it in line with the By-Laws of Faculty Council. The Education Committee noted a number of issues that should also be reviewed. The Committee brought the document in line with both the current By-Laws but also the current practice of the Committee. The new document clarifies timeframes and process. Dr. McKnight thanks the student and resident members of the Education Committee for their valuable input and noted that the document has been reviewed by legal counsel.

The motion passed.

5.2.3 Two New UME Courses to Address Learning in Community Health and in Research

The following was moved by A. Gotlieb and seconded by M. Hanson:

“THAT the proposal to establish a pilot Longitudinal Integrated Clerkship program in MD training be approved as submitted”

Dr. Stacey Bernstein, Clerkship Director; and Dr. Raed Hawa, Deputy Clerkship Director indicated that a Longitudinal Integrated Clerkship (LIC) would see medical students participate in the comprehensive care of patients over time while developing a learning relationship with the patients' doctors. The student would meet the majority of the required clinical competencies across multiple disciplines simultaneously through the LIC. The LIC is being proposed as the traditional in-patient setting is a less suitable learning environment than the ambulatory setting which reflects real life practice. Students engaged in LIC learning tend to have higher satisfaction and feel they have a more meaningful role in patient care. Students become better advocates for their patients by developing a deeper understanding of patients' experiences.

The LIC will have the same learning outcomes, curriculum content, and exams as the current Block Clerkship. The overall clinical time in each will be comparable. The key difference is the implementation model. The LIC is designed to provide students with integrated, longitudinal, and patient-centred learning opportunities and to enhance the relationship between students and preceptors through a mentored apprenticeship.

The proposal will see 8 students in Year 3 Clerkship at the Fitzgerald Academy starting September 2014 (note that the proposal provided indicated 8 students at each of the Fitzgerald Academy and the Mississauga Academy of Medicine [MAM] for September 2014, MAM opted for a September 2015 start after the proposal was distributed). With 8 students at each of the Fitzgerald Academy, the Mississauga Academy of Medicine, the Peter-Boyd Academy, and the Whightman-Berris Academy in September 2015 and 10 or more at each of these sites for September 2016.

The challenges facing the LIC are that the current system is seen to work well, the scheduling will be complex and the recruitment of faculty preceptors.

The motion passed.

6. Faculty Council Forum

The Faculty Council Forum was postponed to the Spring meeting due to time constraints.

7. Adjournment

The meeting was adjourned at 6:00pm

Education Vice-Dean Update for Faculty Council

February 10th, 2014

EDUCATION VICE DEANS – INTEGRATIVE ACTIVITIES

eLearning Task Force:

The Faculty has launched an eLearning Task Force co-chaired by Professors Dimitri Anastakis, Vice Dean of Continuing Professional Development and Jay Rosenfield, Vice Dean of Undergraduate Medical Professions Education. Administrative support will be provided by the Office of the Education Vice-Deans Administrative and Project Manager.

This is an exciting venture and opportunity for the Faculty to better align our curricula, resources and establish future internal and external collaborative relationships.

The Task Force has set out to:

- Define eLearning
- Complete an environmental scan of global leaders.
- Identify and describe the existing strengths, weaknesses, opportunities and threats facing eLearning.
- Complete an eLearning inventory across the FOM and will include all departments, programs and portfolios engaged in eLearning practices.
- Identify who (internal and external) is currently engaged in eLearning initiatives as well as identify key resources that are available to the faculty.
- Identify and account for Future requirements.
- Examine how programs and curriculum are being designed and implemented.
- Help to align resources to ensure sustainable eLearning activity.
- Highlight trends, gaps and successes within eLearning scholarship across the continuum.
- Celebrate eLearning innovations and successes that currently exist.

The Task Force will widely communicate its strategy via a robust web presence, with special emphasis on surveys and open forums for the exchange of ideas.

A progress report will be circulated in April, followed by a final report in June. They will serve to identify gaps in existing practices, and advance a new vision for the creation of sustainable eLearning methods.

Education Development Fund:

The Council of Education Deans is pleased to announce that applications for this year's Education Development Fund (EDF) are now being accepted. This year's application deadline is: **March 14th, 2014, 12:00pm (NOON)**

New Appointment - Chair, Education Development Fund

The Vice Deans, Education are pleased to announce the recent appointment of Dr. Risa Freeman as the Chair of the Education Development Fund (EDF). Dr. Freeman is an Education Scholarship Consultant and Associate Professor with the Department of Family and Community Medicine, University of Toronto. Dr. Freeman will bring an abundance of expertise to this important leadership role as she

understands the significance of the EDF to our young and aspiring educators. At this time we would like to thank Dr. Shiphra Ginsburg for her excellent leadership over the past year.

UNDERGRADUATE MEDICAL PROFESSIONS EDUCATION

Medical Council of Canada Qualifying Exam (MCCQE) Part 1 Pass Rate (Spring 2013 results)

- Pass rate continues to be very high (99%)
- Improvement noted in most subject areas relative to 2012 results as well as relative to 2013 Canadian Medical Graduates (CMG) 1st time test takes
- High scores in Considerations of the Legal, Ethical & Organizational Aspects of the Practice of Medicine (CLEO) and Population Health, Ethical, Legal & Organizational Aspects of the Practice of Medicine (PHELO) are statistically significantly higher than the CMG
- No scores are statistically significantly below the CMG
- Continue to achieve our goal of being above the CMG average
- We are no longer able to determine our rank as data not provided (past differences failed to reach statistical significance)

Admissions

Interviews of candidates for September 2014 entry to the MD program are in progress. The interview dates are: January 25th, February 1st & 2nd, March 1st, 2nd, 29th & 30th.

	September 2012 entry	September 2013 entry	September 2014 entry
Applicants	3052	3153	3462
Files Reviewed	1572	1775	1968 (to date)
Interviews	576	587	560 (planned)

Human Resources

Judy Irvine retired on December 31, 2013 after more than four decades of stellar service to the University and Faculty, most recently as Registrar. We thank her for the many invaluable contributions she has made, including supporting a smooth transition to Janet Hunter, who joined the UMPE team on January 9, 2014 as our new Director of Enrolment Services & Faculty Registrar. Recruitment is underway for a new position – Associate Registrar, Enrolment Management –that was identified as a result of the UME administrative review. The incumbent will provide strategic leadership for all Faculty-led student recruitment initiatives and activities. This new position is an important part of restructuring and closer linkages between the Office of the Registrar and Office of Admissions, Awards & Student Finance.

Academy Membership Framework

Between April and August 2013, Sarita Verma (Deputy Dean and Associate Vice-Provost, Health Professions Education) and Jay Rosenfield (Vice-Dean, Undergraduate Medical Professions Education)

led a series of consultation meetings with the Academy Directors and designated education leads of the University's nine fully-affiliated hospitals and four major community-affiliated hospitals. In general, the focus of those meetings was an Academy Membership Framework consultation document.

Development of the Framework consultation document was informed both by current practices within the Academy system and the Report of the Task Force on Medical Academies (TOMA Report). The Framework includes Academy membership type definitions (and corresponding roles and responsibilities) as well as principles and guidelines intended to inform the management and collaborative delivery of the MD program through and within the Academy system.

The designated education leads of the nine fully-affiliated hospitals and four major community-affiliated hospitals who participated in the consultation meetings confirmed that they would like to maintain the current Academy configurations.

In general, the designated education leads of the University's nine fully-affiliated hospitals and four major community-affiliated hospitals who participated in the consultation meetings endorsed the membership type definitions as well as the principles and guidelines expressed in the Framework consultation document. The meetings did, however, reveal some issues, all of which were raised and discussed with an eye to clarifying and strengthening the Framework. Consistent with findings in the TOMA Report, the overall theme of the consultation meetings was: *how can we most effectively enable the existing strengths of the Academy system, but with an eye to greater clarity and transparency in the planning and delivery of shared educational goals, expectations and accountabilities.*

Next steps include:

- "Final" endorsement of the Framework by the designated education leads of the University's nine fully-affiliated hospitals and four major community-affiliated hospitals, and consultation with the education leads of the other community-affiliated hospitals and health care centres
- Development of a customizable Academy letter of understanding template
- Establishment of processes to implement recommendations that grew out of the consultation meetings

Physician Scientist Education

Led by Associate Dean, Dr. Norman Rosenblum and supported by Ms. Nataliya Korchagina, Project Manager, the recommendations of the 2012 Task Force on Physician Scientist Education to create a distinct pathway for the education of research-interested students and residents are presently being transformed into a working model of an integrated training pathway. This, in turn, will provide a basis for the design of specific implementation components. The draft model includes integration of graduate-level and medical curriculum featuring graduate-level seminars that complement specific aspects of the undergraduate curriculum, graduate-level courses that prepare pathway students for intensive graduate-level research, a community of physician scientist mentors and educators, linkage between customized educational pathways in undergraduate and postgraduate education, and customized postgraduate training pathways.

POSTGRADUATE MEDICAL EDUCATION

2013 Accreditation – Final Decisions

The College of Family Physicians of Canada (CFPC) and the Royal College of Physicians and Surgeons (RCPSC) Accreditation Committees met in June 2013 and October 2013 respectively, and made their final decisions for each program from the April 2013 on-site visit. The outcomes are below:

Accreditation Outcomes	2013
Full Accreditation – Follow up at next regular survey	58
Full Accreditation – Progress Reports	9
Full Accreditation – Mandated Internal Review	0
Full Accreditation – Mandated External Review	4
Notice of Intent to Withdraw	0

Upcoming reviews for new programs or programs with progress reports are as follows:

- Child & Adolescent Psychiatry, Geriatric Psychiatry, Internal Review (Spring 2014)
- Forensic Psychiatry, Internal Review (Spring 2015)
- Family Medicine Progress Reports (May 2014)
- Orthopaedic Surgery, External Review (Spring 2015)
- Vascular Surgery (Spring 2015)

PGME Leadership

Dr. Linda Probyn was appointed in September 2013 as Director, Postgraduate Medical Education to assist during Professor Glen Bandiera's secondment as Medical Education Advisor in Mississauga.

Dr. Anne Matlow has been appointed as Academic Lead, Strategic Initiatives for PGME. She will be undertaking initiatives and programs related to quality and safety and will be involved in developing a "community of practice" in the area of leadership for residents.

Task Force on Best Practices for PGME Support

In response to one of the weaknesses identified in the 2013 Accreditation site survey, PGME is examining the issue of supports for both Program Directors and Program Administrators. The Task Force on PG Support to Programs, was established by Dean Whiteside and is chaired by Dr. Patrick Gullane. The Task Force has surveyed program administrators, Program Directors, and Clinical Chairs to investigate existing support from the Faculty and required support and will develop recommendations to address the gap between the two.

Global Health Education

Global Health in PGME training is part of our mandate to be socially responsible citizens of the globe ensuring that what we do abroad causes no harm, and is of benefit to the populations we serve. Through the continued support and stewardship of the Global Health Education Initiative, we have had over 75 residents successfully complete the program and their impact is felt across the globe. Under the leadership of Dr. Barry Pakes, the newly formed PGME Global Health Education Advisory Subcommittee will endeavor to enhance all aspects of this training in our programs, from pre-departure training to post return debriefing, as well as tracking and evaluation of the experiences.

CaRMS

CaRMS Match Day is March 5, 2014. As a result of a pause on expansion, imposed by the MOHLTC, the number of PGY1 positions remains at static levels for the third year in a row at 346 positions for Canadian Medical Graduates and 71 positions for International Medical Graduates. Applications from Canadian Medical Graduates increased by 7% from the previous year.

OFFICE OF GRADUATE AND LIFE SCIENCES EDUCATION

The Graduate Faculty Teaching Award Competition was adjudicated in January 2014 and 6 awardees were identified for graduate education and mentorship in the early, intermediate and senior sustained categories.

The past term has seen the emergence of interesting initiatives and new directions in graduate education aligned with the August 2013 Report of the Task Force on Transformation and Innovation in Graduate Education commissioned by the Dean.

At this meeting you will consider the proposal for a new, course-based field of study within the MSc Pharmacology program developed by the Department of Pharmacology and Toxicology in close consultation with GLSE. The course-based curriculum of this initiative is being considered by other Basic Science departments.

The new Collaborative Program in Human Development, supported by the Faculty and the Fraser Mustard Institute in Child Development, will begin governance soon and will be considered by this committee at its next meeting. The new professional master's program in Translational Research in the Health Sciences, an IMS initiative, which has been developed over the last 18 months, has been favorably reviewed externally, and the Dean's response to the external review has been submitted to the Provost's Office and will shortly begin governance within the Faculty.

The Office continues to focus on recruitment of quality students to the Faculty. Through October and November a staff member attended 4 graduate recruitment fairs in Canada in order to promote

graduate studies in the 14 graduate units. The Office organized and held a highly successful second annual Graduate and Undergraduate Research Information Fair in November 2013 and plans are now underway for the third fair. GLSE is currently planning a Research Day in collaboration with Human Biology which will take place in April, 2014 in the Student Commons in the Medical Science Building.

Occupational Therapy & Occupational Science

Department Review: Has been completed and a final report has been issued. Overall feedback was positive and supportive of the many achievements accomplished by the Department over the past five years. **A key outcome of this external review is that our Department chair, Dr. Susan Rappolt, has been appointed for a second five year term.**

Annual Faculty Assembly: Department held its Annual Faculty Assembly (AFA) on December 4th, 2013. The Assembly was well attended by core, status only, and adjunct faculty members and many of our community partners. The theme of the Assembly was *Entrepreneurialism in Occupational Therapy* with presentations by Dr. Nick Reed and Occupational Therapist Sean Fleming. Nick Reed, who is a Clinician Scientist at Bloorview Research Institute and Status Only Appointee with the Department, spoke on his experience in expanding the boundaries of occupational therapy beyond traditional health care practices.

Research Symposium: Celebrated Dr. Angela Colantonio's award as CIHR Chair in Gender, Work, and Health and to see a showcase of faculty members' research in the fields of Brain and Mental Health, Human Development, Complex Diseases, and Global Health. The event was attended by special guests University of Toronto Chancellor the Honourable Michael Wilson; CIHR Institute for Gender Work and Health Director Dr. Joy Johnson; and Dr. Peter Lewis, U of T Associate Vice-President, Research and Innovation, as well as scientific directors of research institutes, consumer organizations representatives, alumni, teaching faculty and students. Attended by more than 150 people from hospitals, research institutes, service organizations, and universities, the Symposium was a huge success.

Student Admissions: The MScOT program received 831 applications for entry in the September 2014 class, a 2.3% increase year-over-year and a 30% increase in applications over 5 years.

Student Recruitment: Recruitment efforts are being put toward meeting the Faculty of Medicine's Diversity Statement. Currently, the Department is involved in a diversity research study with the FOM and other faculties at U of T to identify the social and demographic characteristics of the entry classes. The data will enable us to identify and set diversity and equity targets for recruitment.

Enrolment Numbers: We exceeded our Faculty of Medicine Graduate Enrolment Expansion target this year (Actual: 172, Projected: 169), and anticipate meeting expansion enrolment targets for the 2014-2015 academic year. Retention rates remain extremely strong as the Department conducts Orientation sessions on Financial Planning and provides much timely support to students through initiatives offered through the Office of Health Professions and meetings with their faculty advisors. The time to completion is extremely high as almost all students complete the full time program in the expected two year time period.

Faculty Awards: Our faculty also continue to receive numerous individual awards. Dr. Angela Colantonio has just been awarded the 2014 Faculty of Medicine Graduate Teaching Award for Graduate Student

Mentorship. This is one of six annual graduate faculty teaching awards to honour and celebrate outstanding contributions to graduate education. Candidates are nominated by their Graduate Department through a student (or recent graduate) initiated process and the awards are adjudicated by the Faculty of Medicine Graduate Awards Committee, consisting of faculty and graduate students. Angela was described in the nomination letters as a truly exceptional professor and exemplary mentor. Angela will be presented with this award at the Faculty of Medicine Education Achievement Celebration on May 13, 2014. In addition, the membership of AOTA Academy of Research has nominated Deirdre Dawson to the AOTA Academy of Research, the highest US scholarly honor that AOTF offers and one of the highest in the occupational therapy community in the USA.

New Hires: We welcome Drs. Mary Stergiou-Kita and Heather Colquhoun as Assistant Professors and new tenure-stream faculty members to the Department. Dr. Kita began her appointment on January 1st. Her research focuses on return to work following traumatic brain injuries, including cancer and other complex conditions and building knowledge and practices in community and workplace integration and inclusive strategies for marginalized populations. Mary previously held a Joint Scientist position in the Department with the Toronto Rehabilitation Institute – University Hospital Network and a status-only and adjunct lecturer appointment. Dr. Colquhoun will be joining the Department on July 1, 2014 when she completes her Canadian Institutes of Health Research post-doctoral fellowship. Heather’s research focuses on knowledge translation, which addresses the Department’s broad goals of advancing effective and cost-effective occupational therapy practices.

CONTINUING PROFESSIONAL DEVELOPMENT

As Faculty Council may know, the **CPD portfolio** is home to three important units including Continuing Professional Development, the Standardized Patient Program and the newly formed Office of Innovating + Education (i+e).

(1) Continuing Professional Development

We are pleased to inform Faculty Council that CPD has received full CACME accreditation for 5 years. The Report cited the following institutional strengths:

- 1) The support provided by the dean.
- 2) Highly educated and committed professional staff.
- 3) Clear strategic plan with well-defined milestones monitored at 6 month intervals.
- 4) Continuous investment and re-investment in the operation.
- 5) Well-developed policies and procedures that are transparent.
- 6) Well-established and resourced program of research and innovation.

CPD was in exemplary compliance with 10/19 standards and in full compliance with 8/19 standards. CPD was found to be in partial compliance with one standard (Standard 1.1) and cited that the “Centre does not clearly define its target population.” In addition, the reviewers identified a strategic opportunity for CPD to better align its educational programming with Ontario’s healthcare system needs. Through greater alignment and integration, CPD and the Faculty of Medicine will be positioned as an important and strategic partner in the transformation of Ontario’s healthcare system.

A status report is being generated to address the partial compliance and will be submitted before the

September 15, 2015 deadline. CPD is grateful to all our faculty and staff for their contributions to this most successful accreditation.

(2) Standardized Patient Program

Under the leadership of Dr. Brian Simmons, the Standardized Patient Program will soon be finalizing its strategic plan. The four strategic priorities identified in the plan focus on enhancing the program's academic mandate and furthering their position as an international leader in the field of experiential education, achieving long term fiscal stability through improved operational effectiveness and efficiency while retaining an entrepreneurial culture.

(3) Innovating + Education Office (i+e)

The i+e office was established in February 2013. Its purpose is to offer business services support that better enable faculty to develop best-in-class educational products and services. Recent activities and accomplishments include:

(1) Under the leadership of Drs. Rachel Shupak and Katie Lundon (Internal Medicine) MOHLTC funding over 5 years for the Advanced Clinician Practitioner in Arthritis Care Program (ACPAC) has been secured. ACPAC is a post licensure program designed to enhance the skills and scope of practice of allied health professionals in the management and treatment of arthritis. The Program's academic home is in CPD and financial management, administrative and business development support will be provided through i+e. The ACPAC program provides a model for chronic disease management and may be applied in future applications to MOHLTC to support training of allied health professionals in other chronic disease management paradigms (such as, mental health, etc.).

(2) In partnership with the FOM departments in Life Sciences, Division of Teaching Laboratories and Discovery Commons, plans are under way for the development of a Virtual Learning Centre. This centre is envisioned to be a "turn-key" production house for development and sustainable management of online courses. The Centre will support faculty-based initiatives in online education by providing cost-effective services in: media production, scholarship and quality assurance, reputation management, business development and marketing, legal and financial management, and project management. i+e is leading the development of a business case and implementation plan that will see VLC realized in 2014.

(3) Related to the work with the VLC, i+e has been awarded a grant by the Office of the Provost to lead a \$30,000 pilot project related to advancing institutional priorities in online learning. The outcomes of this project will include: advancing institutional expertise in the production and management of online course-based assets, enhanced abilities to repurpose current investments in online courses and to access new market opportunities for online courses, and providing institutional leadership in online course production practices.

(4) As part of a suite of business support services i+e offers, the office provides a "turn-key" solution for legal review and contracts management. i+e has developed a process for faculty and departments to access legal services for education related issues in a timely and efficient manner.