

JOINT PROGRAM AGREEMENT**BETWEEN****THE UNIVERSITY OF TORONTO**
("The University")**AND****THE MICHENER INSTITUTE FOR APPLIED HEALTH SCIENCES**
("The Institute")**PREAMBLE**

In a Memorandum of Understanding dated November 30, 2008, The Institute and The University agreed to continue to collaborate in the development of joint programs in selected areas of health sciences study in order to further their shared goal of providing excellent programs for education of students in areas of common interest in applied medical sciences.

The Institute and The University have agreed to renew The Michener Institute for Applied Health Sciences / University of Toronto, Faculty of Medicine Joint Diploma / Degree in Medical Radiation Sciences program ("the joint program"), in continuation of the Agreement first signed in 2001 and subsequently extended in 2006, 2007, and 2008 by mutual agreement.

The objectives of the joint program are to:

- Deliver a leading Medical Radiation Sciences Program
- Further develop the program in Medical Radiation Sciences, continuously improving and providing an innovative curriculum
- Provide opportunities for faculty cross-appointments and collaborative pedagogical activity
- Encourage development of joint research opportunities
- Prepare students for tomorrow's professional practice, for future leadership roles and graduates who pursue advanced degrees

Upon successful completion of the joint program, students receive the Bachelor of Medical Radiation Sciences (BSc.Med.Rad.Sc) from the University of Toronto and an Advanced Diploma in Health Sciences from The Michener Institute. This agreement sets out the arrangements between the parties regarding the joint program.

THE INSTITUTE AND THE UNIVERSITY HEREBY AGREE THAT:

1. The joint program is conducted pursuant to the Memorandum of Understanding ("the Memorandum") between The Institute and The University regarding joint programs dated November 30, 2008 (attached as an Appendix) and in accordance therewith.
2. The terms of the Memorandum apply to the joint program.
3. Each of the The Institute and The University will identify academic program leads responsible for the joint program. The academic program lead of The University will report to the Chair of the Department of Radiation Oncology. The academic program lead of The Institute will report to the Vice President, Academic.

4. The academic program leads of each institution will be responsible for ensuring that the institution's obligations with respect to the joint program under this Agreement and the appended Memorandum are met, except as otherwise set out below.
5. Placement of students in clinical settings in the joint program will be in accordance with paragraph 19 of the Memorandum.
6. The parties will maintain the Joint Management Committee, which has oversight of academic, student and administrative affairs of the program, as well as policy planning and implementation and the Joint Curriculum Committee, which has oversight of course planning and implementation.
7. The accrediting body responsible for the program is The Canadian Medical Association Conjoint Accreditation Services.
8. The joint program will be funded by the Ministry of Training, Colleges and Universities BIU funding for the B.Sc. component of the program (to the University) and the Ministry of Health and Long-Term Care for the Advanced Diploma component of the program (to The Institute).
9. The parties may use each others' facilities and services and in accordance with the applicable policies and procedures of each institution with respect to its facilities and services as follows:
 - a) The joint program will be delivered by faculty from The Institute and faculty from the University as determined by separate letter through joint agreement to be revisited annually by the Joint Management Committee.
 - b) Resources such as classroom space will be revisited annually and determined through joint negotiation by the Joint Management Committee.
10. The annual transfer payment of tuition fees from the University to The Institute will be 50% of the fees collected by the University and made annually by December 15th. The December payment will be based on the student enrollment in the programs at the November enrollment count. Any changes/movements to enrollment will be reconciled and paid out in August each year. Additionally, a portion of the tuition revenue will be retained by the University for student aid as described by the Ministry of Training, Colleges and Universities regulations.
11. The University will collect and transmit to The Michener Institute 100% of Michener Ancillary Fees for activity, student levy and material fee expenses determined annually by Michener by cheque by December 15th. The December payment will be based on the student enrollment in the programs at the November enrollment count. Any changes/movements to enrollment will be reconciled and paid out in August each year.
12. Successful applicants to the joint program must meet the admissions requirements of both The Institute and the University of Toronto as posted on the MRS website. The University and The Institute will jointly implement and review the admissions process.
13. Each party agrees to consult each other and obtain the other party's agreement prior to entering into any new similar programs with other program providers. It is recognized that The Institute has an existent agreement with Laurentian University for a joint Radiation Therapy B.Sc./Advanced Diploma. It is also recognized that The Institute has an existent Access and Options Program for internationally educated health professions, including the specialties of Nuclear Medicine, Radiological Technology and Radiation Therapy.
14. The parties agree that they will collaboratively develop mutually acceptable communication materials appropriate to the needs of the joint program in accordance with section 32 of the

Memorandum and that the cost of collaborative communications initiatives shall be approved in advance and shall be divided between the parties as determined in advance through joint negotiation.

15. The Joint Management Committee will perform the functions of an ad hoc Joint Committee as set out in paragraph 38 of the Memorandum. The parties may engage a neutral third party that is mutually acceptable to both the University and the Institute to mediate any disputes that cannot be reasonably resolved by the Joint Management Committee.
16. The University and The Institute are independent contractors, and no agency, partnership, joint venture or employee-employer relationship is intended or created by this agreement.
17. The term of this agreement is for five (5) years from [Insert Date] to [Insert Date].
18. This agreement supercedes previous agreements between the parties with respect to the subject matter of this agreement, including, but not limited to, the Letter of Agreement dated November 30, 2001 and any extensions thereto.
19. This agreement may be terminated by either party upon written notice at least eighteen months in advance of the entry of the final first-year cohort into such joint programs as may be in operation at that time. In the event of termination, the parties will make every reasonable effort to ensure that students who have begun the joint program will complete it.
20. If, at the end of the term, a new agreement has not been executed and neither party has given eighteen months prior written notice of their intention not to renew this Agreement, then this Agreement will survive until such time as either a new Agreement is executed or this Agreement is terminated by either party giving the other 18 months prior written notice.
21. This Agreement may be amended by the parties at any time provided that no amendment shall be binding unless it is in writing and signed on behalf of the parties by their proper officers in accordance with the policies and procedures of each party.

Signed this ____ day of _____, 20__.

FOR THE INSTITUTE

FOR THE UNIVERSITY

President and CEO

**The Michener Institute for
Applied Health Sciences**

Dean, Faculty of Medicine

University of Toronto

Provost

University of Toronto

MRS Strategy Session October 20, 2009

1. **Principles of Partnership-** acknowledged that MOU does not capture all elements of intent of partnership. Would like to also demonstrate the following elements:
 - Collaborative partnership which is inclusive and transparent
 - Communication of issues in a timely fashion
 - Consultative decision making process
2. **Enrolment Management-**would like to focus on the following areas:
 - Shared Registrarial function
 - Targeted Recruitment strategy
 - Mutually agreed enrollment targets
3. **Clinical Placements-** we should develop
 - Strategic clinical placement plan
 - Agree on clinical placement standards and evaluation
4. **Faculty relationships and evaluation-** need to establish
 - Model of faculty development and evaluation
 - Plan for clinical faculty development
 - Identify academic leaders and review appointment practice
 - Facilitate research activities
5. **Quality Considerations** –must continue to build comprehensive quality framework including:
 - Integrated accreditation processes
 - Program evaluation
 - Research and Scholarship
6. **Communication-** need to facilitate communication to the professional community including:
 - Develop shared identity and branding
 - Develop faculty engagement plan
 - Integrated web presence
 - Broadening the partnership to include Medical Imaging