



APPLICATION FOR DEAN'S FUND NEW STAFF GRANT COMPETITION

Applicant:	Tel:
Address:	Fax:
	Email:
	Rank:
	University Department:
	Hospital or Research Institute Division:

Percentage of Time Available for Research (Minimum Requirement 50%):

Date of First Academic Appointment at This or Any Institution (applicants must be within 3 years of their first academic appointment unless significant interruption of career has occurred. If so, please explain):

Project Title:

Please suggest the peer-review committee which is most appropriate for the proposed project	Basic Science Panel _____
	Clinical Science Panel _____

Please indicate whether this is a NEW APPLICATION _____ or RESUBMISSION OF A PROPOSAL PREVIOUSLY REVIEWED FOR DEAN'S FUNDS _____. If RESUBMITTING a previously unsuccessful proposal, you may provide a 1-page response to reviewers' comments. The response should stand alone, and not require reference to the previous application.

Signatures: (Applicant)	(Hospital Department Head/Research Institute Director) (Signature)
_____	_____

(Date)	(Print Name) _____ (Date) _____
_____	_____

University Department Chair's signature guarantees that this application has received internal review for content and merit prior to its submission:	Internal Reviewer (NOTE: This should be someone other than the Department Chair) This should be an established researcher with recognized expertise in the area being proposed and, may be someone who would also be serving as a research collaborator and/or mentor with/of the applicant in the completion of the proposed research project:
_____	_____

(Signature)	(Signature)
_____	_____

(Print Name) _____ (Date) _____	(Print Name) _____ (Date) _____
_____	_____

Submit 1 original application (no staples) and an electronic version. Electronic version should be comprised of 4 separate PDF or Microsoft Word files: (1) Administrative details (Sections 1 – 7); (2) Research Project (Section 8); (3) Supplementary material (Section 9); (4) Common CV

Please list any Collaborators here:

1. ADMINISTRATIVE DETAILS:

The Dean's Fund competition is funded largely through bequests to the Faculty of Medicine. In some cases, these bequests have been designated to support research in particular areas. In order to make the best use of designated funds, applicants are asked to provide the following information. All proposals are judged on scientific merit and will not be affected by the information requested.

Indicate all areas to which your proposed research project may apply:

In addition, indicate whether your proposal has any direct or indirect relevance to the following research areas:

- | | |
|---|---|
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Mental Health |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Metabolic Bone |
| <input type="checkbox"/> Diabetes | <input type="checkbox"/> Respiratory Medicine |
| <input type="checkbox"/> Gerontology | <input type="checkbox"/> Stroke |
| <input type="checkbox"/> Heart Disease | <input type="checkbox"/> Kidney Disease |
| <input type="checkbox"/> Huntington's Disease | <input type="checkbox"/> Leprosy |
| <input type="checkbox"/> None of the above | |

In keeping with the Faculty of Medicine Research Strategic Plan, please identify which thematic areas and strategic priorities apply to your research.

Thematic Areas – please check the theme that most applies to your project

- | | |
|--|---|
| <input type="checkbox"/> Bio – Engineering/ Technology Development | <input type="checkbox"/> Immunity/Inflammation/Infection |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Metabolism/ Nutrition |
| <input type="checkbox"/> Cardiovascular | <input type="checkbox"/> Musculoskeletal |
| <input type="checkbox"/> Computational Biology | <input type="checkbox"/> Molecular Cell Biology |
| <input type="checkbox"/> Clinical Research | <input type="checkbox"/> Neuroscience and Brain Health |
| <input type="checkbox"/> Development/Child/Maternal Health | <input type="checkbox"/> Drug Development/ Toxicology |
| <input type="checkbox"/> Education/ Knowledge Translation | <input type="checkbox"/> Population Health/ Global Health |
| <input type="checkbox"/> Genetics Genomics-Proteomics | <input type="checkbox"/> Regenerative Medicine |
| <input type="checkbox"/> Health Services/ Health Policy | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Imaging | _____ |

Strategic Priorities – please check the Priority that most applies to your project

- Human Development
- Global Health
- Neuroscience & Brain Health
- Complex-Disorders- System Management

Definitions for these terms can be found in the [Faculty of Medicine Strategic Plan document](#). The definitions of the Thematic Areas, also called Clustered Areas of Emphasis, are found on page 18 and definitions of the Strategic Priorities start on page 13.

2. PROOF OF EXTERNAL FUNDING APPLICATION:

Name of Granting Agency: _____

Title of Research Project: _____

Date of Submission: _____

Date of Notification of Outcome (expected): _____

The summary page of the externally submitted grant application must be appended as the first page of the Supplementary Materials section (9). A list of all other current grant funding must be appended (part of Common CV is acceptable). Successful Dean's Fund Applicants will only be funded if the external application is not funded. Application for external awards must be submitted on or before March 1st.

3. START-UP FUNDING (Funding provided by your department, university, hospital or research institute upon your appointment.)

I have received start-up funds from the Faculty of Medicine and/or Research Institute and/or Departmental/Division totaling _____.

4. BUDGET DETAILS:

- Maximum award is \$20,000; \$10,000 for PIs with internal start-up funds \geq \$150,000.
- List items to be funded. Use an additional page if necessary. Use a separate page for justification;
- Requests for academic or secretarial salaries or for office furniture will not be considered;
- Requests for the salary support of post-doctoral fellows or graduate students are discouraged and will normally not be funded;
- Requests for computer purchases require justification for the item with a copy of the quotation and details of why the item is needed. Indicate the rationale for choosing the selected model with a comparison of other models available.

ITEM:	\$

TOTAL (Must not exceed \$20,000): \$ _____

5. RESEARCH ENVIRONMENT

Briefly describe your research environment at the University of Toronto or Research Institute, commenting on human and other resources available to you such as academic associates, technical assistance, lab space, equipment, animal facilities, etc.; up to one (1) additional page may be attached, if needed.

6. SUMMARY OF PROPOSED RESEARCH

One (1) page, single-spaced. The summary must be written clearly with a minimum use of jargon and LIMITED USE OF ACRONYMS. It must be written to be understandable to a scientifically educated but not necessarily expert audience.

7. LAY SUMMARY OF PROPOSED RESEARCH

Briefly (in 1 paragraph) and in LAY TERMS outline the background, rationale, focus and significance of the proposed research.

8. RESEARCH PROPOSAL

Describe the research project stating clearly objective/hypothesis, background, rationale, methods and significance. Indicate how the Dean's Fund will be used within the context of this project. Take into consideration the difference in budget between the external application and the dean's fund application- outline your priorities/what will be accomplished within the scope of the Dean's Fund budget.

STRICT LIMIT IS FIVE (5) PAGES, single-sided, single-spaced EXCLUDING TABLES, FIGURES AND REFERENCES. The Maximum Number of Tables and/or Figures is 10. Margins of 1" on all sides of the pages must be kept. Excess pages will be discarded. Please use Arial 12 pt to complete this section.

LIMIT USE OF ACRONYMS.

9. SUPPLEMENTARY MATERIAL

The summary page of the external grant application for this project should be the first page in this section.

Applicants may include letters from key collaborators. In addition, up to 2 relevant reprints or preprints may be included. Please note that the 5 page Research Proposal must be "Stand Alone" and not depend on information provided in the Supplementary material to understand the proposal. ALL SUPPLEMENTARY MATERIAL MUST BE ATTACHED AS A SEPARATE PDF OR MICROSOFT WORD FILE.

Material relevant to clinical investigations such as protocols and questionnaires may be included as supplementary material.